

REQUEST FOR PROPOSAL

For Engagement of consultant for providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.)

Ref: MGB/ TDS/2019/03 Dated: 01/03/2019

With reference to above, we place corrigendum as under:-

Corrigendum-III Date:25.03.2019

Sr. No.	Page No.	Clause No.	Existing Clause	Revised Clause
1	4	Bid Document Availability	As per Corrigendum- II: : Bidding document can be downloaded from website from (20:00 hrs) on 01/03/2019 to (14:00 hrs) on 26/03/2019	Bidding document can be downloaded from website from (20:00 hrs) on 01/03/2019 to (14:00 hrs) on 28/03/2019
2	4	Schedule of events	As per Corrigendum- II: Last date of submission of technical bids: 14:00 hrs on 26/03/2019	Last date of submission of technical bids: 14:00 hrs on 28/03/2019
3	4	Schedule of events	As per Corrigendum- II: Opening of Technical Bids: 16:00 hrs on 26/03/2019 Authorized representatives of Bidders may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the Bidders representatives.	Opening of Technical Bids: 16:00 hrs on 28/03/2019 Authorized representatives of Bidders may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the Bidders representatives.
4	4	Schedule of events	Opening of Commercial Bid 11:00 hrs. on 28/03/2019 <OR> On a subsequent date	Opening of Commercial Bids 11:00 hrs. on 04/04/2019 <OR> On a subsequent date

			which will be communicated to such bidders who qualify in the Technical Bid.	which will be communicated to such bidders who qualify in the Technical Bid.
5	6	Definitions – Point 4	“L-1 bidder” is the bidder having least of the cost / price derived after reverse auction or negotiation which shall be valid for three years from the date of award of contract.	“L-1 bidder” is the bidder having least of the cost / price derived after reverse auction for total cost of the Project (Total of Table A and Table B) or negotiation which shall be valid for three years from the date of award of contract.
6	6	Definitions – Point 5	“L-2 bidder” is the bidder having second least of the cost / price derived after reverse auction or negotiation which shall be valid for three years from the date of award of contract.	“L-2 bidder” is the bidder having second least of the cost / price derived after reverse Auction Total cost of the Project (Total of Table A and Table B) or negotiation which shall be valid for three years from the date of award of contract.
7	10	Clause 3.1- Broad Scope of Work Sub-Clause w) added	New Clause	To appear before various Income Tax Authorities and represent Madhyanchal Gramin Bank and respond to the queries raised by the Authorities. The Bidder also has to attend CIT and ITAT Appeals.
8	14	Clause 3.9- Prices – Sub-Clause b)	Prices quoted should be inclusive of all Central / State Government taxes including incidental charges if any but exclusive of GST payable at actual	Prices quoted should be inclusive of all Central / State Government taxes including incidental charges if any but exclusive of GST payable at actual. NSDL fees and appeal challan fees shall be paid at actual.
9	26	Clause 4.7 – Sub-Clause d) added	New Clause	If the return is filed by the vendor on behalf of Bank, and if any notice is received under it or any revision is required to be filed by the Bank, bank will not make any extra payment and vendor has to get it rectified / closed at no extra cost to the Bank.
10	26	Clause 4.8 New Sub-clause (e)	For the existing defaults if any in branches/offices towards TDS return filing 24Q / 26Q / 27Q / 27EQ, 15H / 15 G, Form 61, For, 61 A to be identified and necessary procedure	For the existing defaults if any in branches/offices towards TDS return filing 24Q / 26Q / 27Q / 27EQ, 15H / 15 G, Form 61, For, 61 A to be identified and necessary

		added as per Corrigendum I-	<p>for rectification of the same to be provided to the Bank. The Bidder has to file the existing tax returns in default, and revisions if any. The cost towards for filing fresh such tax returns will be paid by the Bank at extra at the discounted rate on the price discovered for each line item after online reverse auction as per Annexure 5.2.3. The discount % will be as under:</p> <p>Form 24Q, Form 26Q, Form 27 Q, Form 27 EQ, 15G/15H Submission & UIN Generation, Form 16/ 16A- 25%</p> <p>Form 61, Form 61 A, Form 61 B- 30%</p> <p>The price per branch per line item will be discovered through online reverse auction as mentioned in clause 4.8 (c).</p>	<p>procedure for rectification of the same to be provided to the Bank. The Bidder has to file the existing tax returns in default, and revisions if any. The cost towards for filing fresh such tax returns will be paid by the Bank as per the price break up provided by the Bidder after completion of online reverse auction as per Table- A- Annexure 5.2.3</p>
11	26	Clause 4.7- Payment Terms : sub clause c)	<p>The existing defaults if any in branches / offices towards TDS return filing 24Q / 26Q / 27Q / 27EQ, 15H / 15 G to be identified and necessary procedure for rectification of the same to be provided to the Bank. The Bidder has to file the existing tax returns in default, and revisions if any. The cost towards for filing fresh such tax returns will be paid by the Bank at extra based on the price breakup provided by the bidder / vendor for line items for different returns after reverse auction as per Annexure5.2.3. The cost for filings revisions if any for the same will be paid proportionately depending on the nature of return.</p>	<p>The existing defaults if any in branches / offices towards TDS return filing 24Q / 26Q / 27Q / 27EQ, 15H / 15G to be identified and necessary procedure for rectification of the same to be provided to the Bank. The Bidder has to file the existing tax returns in default, and revisions if any. The cost towards for filing fresh such tax returns will be paid by the Bank at extra based on the price breakup provided by the bidder / vendor for line items for different returns after reverse auction as per Table A- Annexure5.2.3.vendor has to raise Invoice Branch wise for the service rendered in case of existing defaults.</p>
12	26	Clause 4.7- Payment Terms : Sub clause d) added	New Clause	<p>For existing defaults, Attending to notices (Up to Rs.1.00 lakh), Attending to notices (above Rs.1.00 lakh), Tax Audit Compliance, CIT Appeal, ITAT Appeal, Attending notices under 276 (B) of IT Act., shall be paid at actual upon submission of Invoice with evidence of filling reply etc.</p>

13	33	Clause 3.23 Sub-clause f)	Bidder has to quote a single price in online reverse auction for all items combined together. After online reverse auction bidder has to provide breakup of each line item separately.	Bidder has to quote a single price in online reverse auction for all items combined together (As per Table A and Table B). After online reverse auction bidder has to provide breakup of each line item separately including total cost under Table A and Table B.
----	----	------------------------------	--	--

Annexure-5.2.2

INDICATIVE PRICE PROPOSAL

(To be included in Indicative Price Proposal Envelope)

Date:

Existing after issuance of Corrigendum I:

To:
General Manager (Admin),
Madhyanchal Gramin Bank,
Ground Floor,
Poddar Colony,
Tili Road,
Sagar (M.P.) 470001

Dear Sir,

Ref: RFP No. MGB/TDS/2019/03 dated 01/03/2019

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, submit our Indicative Price Bid of Rs. _____ (Rupees _____) *(Total Proposal amount in words and figures)* for various services offered under the RFP at the sites without any extra cost to the Bank in conformity with the said bidding documents.

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things (A) in INR per	GST in INR (B)for one FY per	Total (A)+ (B) in INR for one FY per branch /office/ Per Notice	Total price for one FY in INR (TAX+BASIC) for all 462 branches/
--------	-----------	-----------------	---	------------------------------	---	---

			Branch/office/ Per Notice	Branch/office/ Per Notice		offices/notices
1	24Q	454+08				
2	26Q	454+08				
3	27Q	454+08				
4	27EQ	454+08				
5	Form-61	454+08				
6	Form-61A	454+08				
7	Form 16/16A	454+08				
8	15G/15H Submission & UIN Generation	454+08				
9	61B	454+08				
10	Notices Attending to notices (Up to Rs.1.00 lakh)					
11	Notices Attending to notices (above Rs.1.00 lakh)					
12	Others (Please specify and quote point by point.	454+08				
	Total cost					

The rates to be quoted above should be for one financial year, the prorated price for month /quarter / half yearly / yearly shall be arrived at for each item depending upon the frequency of the return to be filed (eg. Monthly / Quarterly / Half Yearly / Yearly) by dividing the price for one financial year by the number of frequency of the returns in a financial year.

Example:

24 Q is submitted quarterly. Price discovered for 24 Q for one FY year through online reverse auction is Rs. 1000/- So price for one quarter shall be (1000/4) Rs. 250/-

For The existing defaults if any in branches / offices towards TDS return filing 24Q / 26Q / 27Q / 27EQ, 15H / 15 G to be identified and necessary procedure for rectification of the same to be provided to the Bank. The Bidder has to file the existing tax returns in default, and revisions if any. The cost towards for filing fresh such tax returns will be paid by the Bank at extra based on the price breakup provided by the bidder / vendor for line items for different returns after reverse auction as per Annexure 5.2.3. The cost for filings revisions if any for the same will be paid proportionately depending on the nature of return

For the existing defaults if any in branches / offices towards TDS return filing 24Q / 26Q / 27Q / 27EQ, 15H / 15 G , Form 61, For, 61 A to be identified and necessary procedure for rectification of the same to be provided to the Bank. The Bidder has to file the existing tax returns in default, and revisions if any. The cost towards for filing fresh such tax returns will be paid by the Bank at extra at the discounted rate on the price discovered for each line item after online reverse auction as per Annexure 5.2.3. The discount % will be as under:

Form 24Q, Form 26Q, Form 27 Q, Form 27 EQ, 15G/15H Submission & UIN Generation, Form 16/ 16A- 25%

Form 61, Form 61 A, Form 61 B- **30%**

The price per branch per line item will be discovered through online reverse auction as mentioned in clause 4.8 (c).

Dated this day of 2019

Price detail:-

Basic price ----- Per branch/office/ per notice for one Financial Year.

GST ----- Per branch/office/ per notice for one Financial Year (@-----%)

(Signature) (Name) (In the capacity of)

Duly authorised to sign Bid for and on behalf of

Annexure-5.2.2
INDICATIVE PRICE PROPOSAL
(To be included in Indicative Price Proposal Envelope)

Date:

REVISED IS AS UNDER:

To:
General Manager (Admin),
Madhyanchal Gramin Bank,
Ground Floor,
Poddar Colony,
Tili Road,
Sagar (M.P.) 470001

Dear Sir,

Ref: RFP No. MGB/TDS/2019/03 dated 01/03/2019

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, submit our Indicative Price Bid (TABLE-A & TABLE-B) of Rs. _____ (Rupees _____) (*Total Proposal amount in words and figures*) for various services offered under the RFP at the sites without any extra cost to the Bank in conformity with the said bidding documents.

TABLE-A: Rates for attending existing defaults and other services as per line item.**INDICATIVE PRICE FOR EXISTING DEFAULT**

Sr. No	Line item	FREQUENCY	Basic Price for one FY inclusive of all things in INR per Branch/office/ Per Notice/per appeal (A)	GST in INR for one FY per Branch/office/ Per Notice/ per appeal (B)	Total in INR for one FY per branch /office/ Per Notice/ per appeal C=(A)+ (B)
1	24Q	PER QUARTER PER BRANCH			
2	26Q	PER QUARTER PER BRANCH			
3	27Q	PER QUARTER PER BRANCH			
4	27EQ	PER QUARTER PER BRANCH			
5	Form-61	PER HALF YEARLY			
6	Form-61A	YEARLY			
7	Form 16	YEARLY			
7	Form 16A	QUARTERLY			
8	15G/15H Submission & UIN Generation	QUARTERLY			
9	61B	YEARLY			
10	Notices Attending to notices (Up to Rs.1.00 lakh)	PER NOTICE			
11	Notices Attending to notices	PER NOTICE			

	(above Rs.1.00 lakh)				
12	Tax Audit Compliance.	AS PER ASSESMENT			
13	CIT Appeal	PER APPEAL			
14	ITAT Appeal	PER APPEAL			
15	Attending notices under 276 (B) of IT Act.	PER NOTICE			
16	Others (Please specify and quote point by point.	ALSO, MENTION THE FREQUENCY			
	Total cost				

The rates to be quoted above should be for one financial year, the prorated price for month /quarter / half yearly / yearly shall be arrived at for each item depending upon the frequency of the return to be filed (e.g. Monthly / Quarterly / Half Yearly / Yearly) by dividing the price for one financial year by the number of frequency of the returns in a financial year.

In case of Sr. No. 16, depending upon the frequency price to be quoted for one FY.

TABLE-B: Indicative price towards providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.) as per the scope of work and other services to be rendered under the RFP (Excluding existing defaults)

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things in INR (A)	GST in INR for one FY per (B)	Total in INR for one FY C=(A)+ (B)
1	As per Broad scope of work (Clause 3.1) of RFP MGB/TDS/2019/03 Dated 01.03.2019 and subsequent Corrigendum(s) and any other services which bidder has to provide for scope of work as per the RFP.	454+08 (CENTRALIZED)			

Total Cost of Project (TCP) for 1years = Total of Table A+B

Dated this day of 2019

Price detail:-

Basic price -----Per branch /office/ per notice for one Financial Year.

GST ----- Per branch/office/ per notice for one Financial Year (@----- %)

(Signature) (Name) (In the capacity of)

Duly authorised to sign Bid for and on behalf of

Existing after issuance of Corrigendum I:

ANNEXURE – 5.2.3
PRICE BREAKUP SCHEDULE
(To be submitted after Reverse Auction)

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things (A) in INR per Branch/office/ Per Notice	GST in INR (B)for one FY per Branch/office/ Per Notice	Total (A)+ (B) in INR for one FY per branch /office/ Per Notice	Total price for one FY in INR (TAX+BASIC) for all 462 branches/ offices/notices
1	24Q	454+08				
2	26Q	454+08				
3	27Q	454+08				
4	27EQ	454+08				
5	Form-61	454+08				
6	Form-61A	454+08				
7	Form 16/16A	454+08				
8	15G/15H Submission & UIN Generation	454+08				
9	61B	454+08				
10	Notices Attending to notices (Upto Rs.1.00 lakh)					

11	Notices Attending to notices (above Rs.1.00 lakh)					
12	Others (Please specify and quote point by point.	454+08				
	Total cost					

Note: The price discovered shall be fixed for entire contract period. The requirement given in annexure, the number of branches/ offices may increase or decrease at the discretion of the Bank.

Dated this day of 2019

Price detail:-

Basic price ----- Per branch /office/ per notice for one Financial Year.

GST ----- Per branch /office/ per notice for one Financial Year. (@-----%)

(Signature)

(Name)

(In the capacity of)

Duly authorised to sign Bid for and on behalf of

REVISED IS AS UNDER:

ANNEXURE – 5.2.3
PRICE BREAKUP SCHEDULE
(To be submitted after Reverse Auction)

TABLE-A: Rates for attending existing defaults and other services as per line item.

Sr. No	Line item	FREQUENCY	Basic Price for one FY inclusive of all things in INR per Branch/office/ Per Notice/per appeal (A)	GST in INR for one FY per Branch/office/ Per Notice/ per appeal (B)	Total in INR for one FY per branch /office/ Per Notice/ per appeal C=(A)+ (B)
1	24Q	PER QUARTER PER BRANCH			
2	26Q	PER QUARTER PER BRANCH			
3	27Q	PER QUARTER PER BRANCH			
4	27EQ	PER QUARTER PER BRANCH			
5	Form-61	PER HALF YEARLY			
6	Form-61A	YEARLY			
7	Form 16	YEARLY			
7	Form 16A	QUARTERLY			
8	15G/15H Submission & UIN Generation	QUARTERLY			
9	61B	YEARLY			

10	Notices Attending to notices (Up to Rs.1.00 lakh)	PER NOTICE			
11	Notices Attending to notices (above Rs.1.00 lakh)	PER NOTICE			
12	Tax Audit Compliance.	AS PER ASSESSMENT			
13	CIT Appeal	PER APPEAL			
14	ITAT Appeal	PER APPEAL			
15	Attending notices under 276 (B) of IT Act.	PER NOTICE			
16	Others (Please specify and quote point by point.	ALSO MENTION THE FREQUENCY			
	Total cost				

The rates to be quoted above should be for one financial year, the prorate price for month /quarter / half yearly / yearly shall be arrived at for each item depending upon the frequency of the return to be filed (e.g. Monthly / Quarterly / Half Yearly / Yearly) by dividing the price for one financial year by the number of frequency of the returns in a financial year.

In case of Sr. No. 16, depending upon the frequency price to be quoted for one FY.

TABLE-B: Price towards providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.) as per the scope of work and other services to be rendered under the RFP (Excluding existing defaults)

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things in INR (A)	GST in INR for one FY per (B)	Total in INR for one FY C=(A)+ (B)
1	As per Broad scope of work (Clause 3.1) of RFP MGB/TDS/2019/03 Dated 01.03.2019 and subsequent Corrigendum(s) and any other services which bidder has to provide for scope of work as per the RFP.	454+08 (CENTRALIZED)			

Total Cost of Project (TCP) for 1years = Total of Table A+B

Dated this day of 2019

Price detail:-

Basic price -----Per branch/office/ per notice for one Financial Year.

GST ----- Per branch/office/ per notice for one Financial Year (@----- %)

(Signature) (Name) (In the capacity of)

Duly authorised to sign Bid for and on behalf of

General Manager (Admin), Madhyanchal Gramin Bank, Head Office, Sagar (M.P.)