

REQUEST FOR PROPOSAL

For Engagement of consultant for providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.)

Ref: MGB/ TDS/2019/03 Dated: 01/03/2019

With reference to above, we have received queries regarding Price Break Up for technical bid. Accordingly, we place corrigendum as under.

Corrigendum-V Date: 04.04.2019

<u>Sr. No.</u>	<u>Page No.</u>	<u>Clause No.</u>	<u>Existing Clause</u>	<u>Revised Clause</u>
1	4	Bid Document Availability	As per Corrigendum IV: Bidding document can be downloaded from website from (20:00 hrs) on 01/03/2019 to (14:00 hrs) on 05/04/2019	Bidding document can be downloaded from website from (20:00 hrs) on 01/03/2019 to (14:00 hrs) on 08/04/2019
2	4	Schedule of events	As per Corrigendum IV: Last date of submission of technical bids: 14:00 hrs on 05/04/2019	Last date of submission of technical bids: 14:00 hrs on 08/04/2019
3	4	Schedule of events	As per Corrigendum IV: Opening of Technical Bids: 16:00 hrs on 05/04/2019 Authorised representatives of Bidders may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the Bidders representatives	Opening of Technical Bids: 16:00 hrs on 08/04/2019. Authorised representatives of Bidders may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the Bidders representatives
4	4	Schedule of events	As per Corrigendum IV: Opening of Commercial Bids 11:00 hrs. on 11/04/2019 <OR> On a subsequent date	Opening of Commercial Bids 11:00 hrs. on 15/04/2019 <OR> On a subsequent date
5	6	Definitions – Point No.4	As per Corrigendum III: “L-1 bidder” is the bidder having least of the cost / price derived after reverse auction for total cost of the Project (Total of Table A and Table B) or negotiation which shall be valid for three	“L-1 bidder” is the bidder having least of the cost / price derived after reverse auction or negotiation which shall be valid for three years from the date of award of contract.

			years from the date of award of contract.	
6	6	Definitions – Point 5	As per Corrigendum III :“L-2 bidder” is the bidder having second least of the cost / price derived after reverse Auction Total cost of the Project (Total of Table A and Table B) or negotiation which shall be valid for three years from the date of award of contract.	“L-2 bidder” is the bidder having second least of the cost / price derived after reverse auction or negotiation which shall be valid for three years from the date of award of contract.
7	10	Clause 3.1 (v).	As per Corrigendum - I : The vendor has to provide onsite support at Madhyanchal Gramin Bank during the first week of every month for coalition, completion and timely submission of various Statutory returns related to TDS and Income Tax.	The vendor has to provide onsite support at Madhyanchal Gramin Bank during the first week of every month for coalition, completion and timely submission of various Statutory returns related to TDS and Income Tax. This is applicable to L-1 vendor for Centralization of TDS, (Part-A) (Table-B).
8	8,9,10	Clause 3.1- Scope of Work	All the Existing Clauses	<p>The Scope of Work is divided into two parts:</p> <p>Part-A: For carrying out the end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.) and</p> <p>Part-B: For existing and old defaults:</p> <p>Scope of work for Part-A shall be as per existing scope of work as per RFP and subsequent corrigendum(s) except I, II and III as mentioned below, which shall be part of scope of work of Part-B (for existing and old defaults): For the purpose of Scope of work Part-B all the services required for carrying out for rectification of defaults shall form part of Scope of work for Part B whether explicitly defined or not in the RFP.</p>

				<p>I) The bidder has to file the revised Tax returns, if any for all the 454 branches and 08 offices which were either earlier filed by the branches or there was default of not filing the returns.</p> <p>II) The vendor should clear old outstanding defaults and ensure NIL future TDS defaults, and also assist the Bank to enable bank to surrender the TANs for Consolidation of TDS returns at Region / Zone / Head Office level</p> <p>III) The existing defaults if any in branches / offices towards TDS return filing 24Q / 26Q / 27Q / 27EQ, 15H / 15G to be identified and necessary procedure for rectification of the same to be provided to the Bank. The Bidder has to file the existing tax returns in default, and revisions if any. The cost towards for filing fresh such tax returns will be paid by the Bank based on the price breakup provided by the bidder / vendor for line items for different returns after reverse auction as per Table-A of Annexure 5.2.3.</p> <p>IV) Assistance and handholding during audits including Tax Audit with respect to old defaults, in replying to:</p>
--	--	--	--	--

				<ul style="list-style-type: none"> ✓ Queries raised during such audits; ✓ Queries raised by the Income Tax Department pertaining to TDS; and ✓ Show-cause notices if any, except personal hearings and in ensuring general compliance till the entire period of contract.
9	16	Clause 3.11 Documentary Evidence Establishing Bidder's Eligibility and Qualifications:	As per Corrigendum- I: Clause q) added: The vendor has to provide onsite support at Madhyanchal Gramin Bank during first week of every month for coalition, completion and timely submission of various Statutory returns related to TDS and Income Tax. An undertaking on the letterhead of the bidder should be provided confirming the onsite support as mentioned	The vendor has to provide onsite support at Madhyanchal Gramin Bank during first week of every month for coalition, completion and timely submission of various Statutory returns related to TDS and Income Tax. This is applicable to the L-1 Vendor for centralization of TDS (Part-A). However, an undertaking on the letterhead of the bidder should be provided confirming the onsite support as mentioned.
10	16	Clause 3.11 Documentary Evidence Establishing Bidder's Eligibility and Qualifications:	Sub Clause r) added:	An undertaking to be submitted by the bidder stating that he has bid for both parts as per scope of work (Part-A & Part-B) and price quoted under both the Table i.e. Table-A and Table-B.
11	18	Clause 3.16	Sub Clause 3.16.5 added:	The bidder has to quote Indicative price for both scope of work i.e. Part-A and Part-B Separately under Table-B and Table-A of Annexure 5.2.2 and Annexure 5.2.3.
12	19	Clause 3.21- Preliminary Examination:-	Sub Clause e) added:	If the bidder has quoted indicative price for only one part i.e. either for (Part-B) Table-A or for (Part-A) Table-B, bid shall be rejected, an undertaking to be submitted by the bidder stating that he has bid for both parts as per scope of work and price quoted under both the Table i.e. Table-A and Table-B.

13	22	Clause 3.23 Sub Clause f)	Bidder has to quote a single price in online reverse auction for all items combined together (As per Table-A and Table B). After online reverse auction bidder has to provide breakup of each line item separately including total cost under Table A and Table B.	There shall be two reverse auctions. One for discovery of price under (Part-B) Table-A and other shall be for discovery of price under (Part-A) Table-B. Bidder has to quote a single price in online reverse auction for all items combined together As per Table-A and single price for Table-B separately under two different reverse auctions. After online reverse auction bidder has to provide breakup of each line item separately including total cost under Table-A and Table-B separately as per Annexure- 5.2.3, L-1 bidder for two online reverse auctions shall be identified separately.
14	22	Clause 3.23 Sub Clause h)	The least price bid as per online reverse auction amongst all the bidders will be termed as L-1 Bidder price.	The least price bid as per online reverse auction amongst all the bidders for Table-A will be termed as L-1 Bidder price for (Part-B) Table- A items. Similarly separate online reverse auction shall be conducted for discovery of price for Table-B and the least price bid as per online reverse auction amongst all the bidders for (Part-A) Table-B will be termed as L-1 Bidder price for (Part-A) Table-B items.
15	23	Clause 3.25 Award Criteria	Sub Clause l)- added	There shall be two online reverse auctions for price discovery for Table-A and for Table-B as per Annexure 5.2.2. i.e. two reverse auction for discovery of price for carrying out correction and other services under existing / old defaults (Part- B) and for end to end solution for centralization of TDS (Part-A). The L-1 bidder under each category separately shall be awarded contract.
16	23	Clause 3.27 Sub Clause c)	Upon notification of award to the L-1 Bidder, the Bank will promptly notify each	Upon notification of award to the L-1 Bidder(s), the Bank will promptly notify

		Notification of Award:-	of unsuccessful Bidder and will discharge its EMD.	each unsuccessful Bidder and will discharge its EMD.
--	--	-------------------------	--	--

Annexure 5.6
COMPLIANCE CERTIFICATE FOR ELIGIBILITY CRITERIA

Sr. No.	Criteria	Compliance (Y/N)	Document to be submitted/ Remarks
18	<p>Existing clause as per Corrigendum I New Criteria added: The vendor has to provide onsite support at Madhyanchal Gramin Bank during first week of every month for coalition, completion and timely submission of various Statutory returns related to TDS and Income Tax.</p> <p>Revised clause: The vendor has to provide onsite support at Madhyanchal Gramin Bank during the first week of every month for coalition, completion and timely submission of various Statutory returns related to TDS and Income Tax. This is applicable to L-1 vendor for Centralization of TDS (Part-A) (Table-B).</p>		An undertaking on the letterhead of the bidder should be provided confirming the onsite support as mentioned.

Annexure-5.2.2
INDICATIVE PRICE PROPOSAL
(To be included in Indicative Price Proposal Envelope)

Existing as Per Corrigendum – III:

To:

Date:

General Manager (Admin),
 Madhyanchal Gramin Bank,
 Ground Floor,
 Poddar Colony,
 Tili Road,
 Sagar (M.P.) 470001
 Dear Sir,

Ref: RFP No. MGB/TDS/2019/03 dated 01/03/2019

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, submit our Indicative Price Bid (TABLE-A & TABLE-B) of Rs. _____ (Rupees _____) *(Total Proposal amount in words and figures)*

for various services offered under the RFP at the sites without any extra cost to the Bank in conformity with the said bidding documents.

TABLE-A: Rates for attending existing defaults and other services as per line item.

INDICATIVE PRICE FOR EXISTING DEFAULT

Sr. No	Line item	FREQUENCY	Basic Price for one FY inclusive of all things in INR per Branch /office / Per Notice / per appeal (A)	GST in INR for one FY per Branch/office/ Per Notice / per appeal (B)	Total in INR for one FY per branch /office/ Per Notice/ per appeal C=(A)+ (B)
1	24Q	PER QUARTER PER BRANCH			
2	26Q	PER QUARTER PER BRANCH			
3	27Q	PER QUARTER PER BRANCH			
4	27EQ	PER QUARTER PER BRANCH			
5	Form-61	PER HALF YEARLY			

6	Form-61A	YEARLY			
7	Form 16	YEARLY			
7	Form 16A	QUARTERLY			
8	15G/15H Submission & UIN Generation	QUARTERLY			
9	61B	YEARLY			
10	Notices Attending to notices (Up to Rs.1.00lakh)	PER NOTICE			
11	Notices Attending to notices (above Rs.1.00 lakh)	PER NOTICE			
12	Tax Audit Compliance.	AS PER ASSESMENT			
13	CIT Appeal	PER APPEAL			
14	ITAT Appeal	PER APPEAL			
15	Attending notices under 276 (B) of IT Act.	PER NOTICE			
16	Others (Please specify and quote point by point.	ALSO, MENTION THE FREQUENCY			
	Total cost				

The rates to be quoted above should be for one financial year, the prorated price for month /quarter / half yearly / yearly shall be arrived at for each item depending upon the frequency of the return to be filed (e.g. Monthly / Quarterly / Half Yearly / Yearly) by dividing the price for one financial year by the number of frequency of the returns in a financial year.

In case of Sr. No. 16, depending upon the frequency price to be quoted for one FY.

TABLE-B: Indicative price towards providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.) as per the scope of work and other services to be rendered under the RFP (Excluding existing defaults)

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things in INR (A)	GST in INR for one FY per (B)	Total in INR for one FY C=(A)+ (B)
1	As per Broad scope of work (Clause 3.1) of RFP MGB / TDS / 2019 / 03 Dated 01.03.2019 and subsequent Corrigendum(s) and any other services which bidder has to provide for scope of work as per the RFP.	454+08 (CENTRALIZED)			

Total Cost of Project (TCP) for 1years = Total of Table A+B

Dated this day of 2019

Price detail:-

Basic price -----Per branch /office/ per notice for one Financial Year.

GST ----- Per branch/office/ per notice for one Financial Year (@----- %)

(Signature) (Name) (In the capacity of)
Duly authorised to sign Bid for and on behalf of

Annexure-5.2.2

INDICATIVE PRICE PROPOSAL

(To be included in Indicative Price Proposal Envelope)

REVISED IS AS UNDER:

Date:

To:
General Manager (Admin),
Madhyanchal Gramin Bank,
Ground Floor,
Poddar Colony,
Tili Road,
Sagar (M.P.) 470001

Dear Sir,

Ref: RFP No. MGB/TDS/2019/03 dated 01/03/2019

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, submit our Indicative Price Bid (TABLE-A) of Rs._____ (Rupees _____) and for (Table- B) of Rs._____ (Rupees _____) (*proposal amount in words and figures*) for various services offered under the RFP at the sites without any extra cost to the Bank in conformity with the said bidding documents.

TABLE-A: Rates for attending existing defaults and other services as per line item. (PART-B, Scope of work under RFP)

INDICATIVE PRICE FOR EXISTING DEFAULT

Sr. No	Line item	FREQUENCY	Basic Price inclusive of all things in INR for one return submission including identification and rectification of default / Per Notice/per appeal
1	24Q	PER QUARTER PER BRANCH	

2	26Q	PER QUARTER PER BRANCH	
3	27Q	PER QUARTER PER BRANCH	
4	27EQ	PER QUARTER PER BRANCH	
5	Form-61	PER HALF YEARLY	
6	Form-61A	YEARLY	
7	Form 16	YEARLY	
8	Form 16A	QUARTERLY	
9	15G/15H Submission & UIN Generation	QUARTERLY	
10	61B	YEARLY	
11	Notices Attending to notices (Up to Rs.1.00 lakh)	PER NOTICE	
12	Notices Attending to notices (above Rs.1.00 lakh)	PER NOTICE	
13	Tax Audit Compliance.	AS PER ASSESMENT	
14	CIT Appeal	PER APPEAL	
15	ITAT Appeal	PER APPEAL	
16	Attending notices under 276 (B) of IT Act.	PER NOTICE	
17	Others (Please specify and quote point by point.	ALSO, MENTION THE FREQUENCY	
	Total cost		

In case of Sr. No. 17, depending upon the frequency price to be quoted for one instance.

TABLE-B: Indicative price towards providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.) as per the scope of work and other services to be rendered under the RFP (Excluding existing defaults) **(PART-A, Scope of work as per RFP)**

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things in INR (A)
1	As per Broad scope of work (Clause 3.1) of RFP MGB / TDS / 2019 / 03 Dated 01.03.2019 and subsequent Corrigendum(s) and any other services which bidder has to provide for scope of work as per the RFP.	454+08 (CENTRALIZED)	

Dated this day of 2019

Price detail:-

Basic price ----- for one Financial Year.

GST ----- for one Financial Year (@----- %)

(Signature) (Name) (In the capacity of)

Duly authorised to sign Bid for and on behalf of

Existing as per Corrigendum- III

ANNEXURE – 5.2.3
PRICE BREAKUP SCHEDULE
(To be submitted after Reverse Auction)

TABLE-A: Rates for attending existing defaults and other services as per line item.

Sr. No	Line item	FREQUENCY	Basic Price for one FY inclusive of all things in INR per Branch/office/ Per Notice/per appeal (A)	GST in INR for one FY per Branch/office/ Per Notice/ per appeal (B)	Total in INR for one FY per branch /office/ Per Notice/ per appeal C=(A)+ (B)
1	24Q	PER QUARTER PER BRANCH			
2	26Q	PER QUARTER PER BRANCH			
3	27Q	PER QUARTER PER BRANCH			
4	27EQ	PER QUARTER PER BRANCH			
5	Form-61	PER HALF YEARLY			
6	Form-61A	YEARLY			
7	Form 16	YEARLY			
7	Form 16A	QUARTERLY			
8	15G/15H Submission & UIN Generation	QUARTERLY			
9	61B	YEARLY			
10	Notices Attending to notices (Up to Rs.1.00 lakh)	PER NOTICE			

11	Notices Attending to notices (above Rs.1.00 lakh)	PER NOTICE			
12	Tax Audit Compliance.	AS PER ASSESSMENT			
13	CIT Appeal	PER APPEAL			
14	ITAT Appeal	PER APPEAL			
15	Attending notices under 276 (B) of IT Act.	PER NOTICE			
16	Others (Please specify and quote point by point.	ALSO MENTION THE FREQUENCY			
	Total cost				

The rates to be quoted above should be for one financial year, the prorated price for month /quarter / half yearly / yearly shall be arrived at for each item depending upon the frequency of the return to be filed (e.g. Monthly / Quarterly / Half Yearly / Yearly) by dividing the price for one financial year by the number of frequency of the returns in a financial year.

In case of Sr. No. 16, depending upon the frequency price to be quoted for one FY.

TABLE-B: Price towards providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.) as per the scope of work and other services to be rendered under the RFP (Excluding existing defaults)

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things in INR (A)	GST in INR for one FY per (B)	Total in INR for one FY C=(A)+ (B)
--------	-----------	-----------------	---	-------------------------------	------------------------------------

1	As per Broad scope of work (Clause 3.1) of RFP MGB/TDS/2019/03 Dated 01.03.2019 and subsequent Corrigendum(s) and any other services which bidder has to provide for scope of work as per the RFP.	454+08 (CENTRALIZED)			
---	--	-----------------------------	--	--	--

Total Cost of Project (TCP) for 1years = Total of Table A+B

Dated this day of 2019

Price detail:-

Basic price -----Per branch/office/ per notice for one Financial Year.

GST ----- Per branch/office/ per notice for one Financial Year (@----- %)

(Signature) (Name) (In the capacity of)

Duly authorised to sign Bid for and on behalf of

REVISED IS AS UNDER:

ANNEXURE – 5.2.3
PRICE BREAKUP SCHEDULE
(To be submitted after Reverse Auction)

TABLE-A: Rates for attending existing defaults and other services as per line item. (PART-B, Scope of work under RFP)

Sr. No	Line item	FREQUENCY	Basic Price inclusive of all things in INR for one return submission (including identification and rectification of default) / Per Notice/per appeal
1	24Q	PER QUARTER PER BRANCH	
2	26Q	PER QUARTER PER BRANCH	
3	27Q	PER QUARTER PER BRANCH	
4	27EQ	PER QUARTER PER BRANCH	
5	Form-61	PER HALF YEARLY	
6	Form-61A	YEARLY	
7	Form 16	YEARLY	
8	Form 16A	QUARTERLY	
9	15G/15H Submission & UIN Generation	QUARTERLY	
10	61B	YEARLY	
11	Notices Attending to notices (Up to Rs.1.00 lakh)	PER NOTICE	
12	Notices Attending to notices (above Rs.1.00 lakh)	PER NOTICE	

13	Tax Audit Compliance.	AS PER ASSESSMENT	
14	CIT Appeal	PER APPEAL	
15	ITAT Appeal	PER APPEAL	
16	Attending notices under 276 (B) of IT Act.	PER NOTICE	
17	Others (Please specify and quote point by point.	ALSO, MENTION THE FREQUENCY	
	Total cost		

In case of Sr. No. 17, depending upon the frequency price to be quoted for one instance.

TABLE-B: Price towards providing end to end solution towards TDS compliance and switching to centralized e- TDS system for all branches and offices of Madhyanchal Gramin Bank, Sagar (M.P.) as per the scope of work and other services to be rendered under the RFP (Excluding existing defaults)) **(PART-A, Scope of work as per RFP)**

Sr. No	Line item	Branch / Office	Basic Price for one FY inclusive of all things in INR
1	As per Broad scope of work (Clause 3.1) of RFP MGB / TDS / 2019 / 03 Dated 01.03.2019 and subsequent Corrigendum(s) and any other services which bidder has to provide for scope of work as per the RFP.	454+08 (CENTRALIZED)	

Dated this day of 2019

Price detail:-

Basic price ----- for one Financial Year.

GST ----- for one Financial Year (@----- %)

(Signature) (Name) (In the capacity of)

Duly authorised to sign Bid for and on behalf of

General Manager (Admin), Madhyanchal Gramin Bank, Head Office, Sagar (M.P.)